

SAMPLE PRO-FORMA TRUSTEE RESOLUTION

TRUSTEE	Name of Trustee
CAPACITY	It was noted that the company is acting in its capacity as Trustee of (name of trust) established by deed dated date
PLACE OF MEETING	Client Address
PRESENT	Directors of trustee company or individual trustees (including Chair)
ELIGIBLE BENEFICIARIES	<p>It was noted that the various classes of beneficiaries were described and identified in the Schedule to the deed:</p> <p>Primary beneficiaries clause XX General beneficiaries clause XX Default beneficiaries clause XX</p>
DETERMINATION OF TRUST INCOME	RESOLVED that the income of the (name of trust) Trust for the year ended 30 June 2023 be determined in accordance with the powers conferred on the trustee under clause XX of the deed.
DISTRIBUTION OF TRUST INCOME	<p>Resolved that, pursuant to the powers granted to the trustee deed, the income of the trust estate for the year ended 30 June 2023 be distributed to beneficiaries as follows:</p> <p>Further, that the amounts so distributed be paid to, applied for the benefit of or credited to or set aside for the beneficiaries in the books of account of the trust.</p> <p>It was confirmed that each of the beneficiaries was included in the class of beneficiaries as set out in the deed.</p>
CLOSURE	There being no further business the Chairman closed the meeting.
	Signing Box
DATE	Date signed